



MAYOR
Rick E. Roquemore

CITY ADMINISTRATOR
Michael E. Parks

CITY COUNCIL
Robert L. Vogel III
Taylor J. Sisk
Jamie L. Bradley
Joshua Rowan

AGENDA ITEM: 2

TO: Mayor and Council

FM: Michael Parks
City Administrator

DATE: February 27, 2025

PURPOSE: To consider increasing prices of Perry Rainey Center Rental.

BACKGROUND: Rental rates for event venues have risen, along with significant increases in associated costs such as utilities, cleaning, and inventory. To ensure these expenses are adequately covered, we believe our rates should be adjusted to align more closely with those of similar local venues.

RECOMMENDATION: To approve the rental rates for the Perry Rainey Center as presented by staff.

FUNDING: N/A

Perry-Rainey Center Building Rental Agreement

* FOR MULTIPLE DAYS, PLEASE ATTACH A SEPARATE FORM FILLED OUT*

Lessee Contact Information



NAME:		
BUSINESS NAME: 2023 <small>IF APPLICABLE</small>		
ADDRESS:		
CITY:	STATE:	ZIP
PHONE:	EMAIL:	
RENTAL DATE:		

City of Auburn
 1369 4th Avenue
 Auburn, GA 30011
 Contact: Brooke Haney
 770-963-4002 Ext.230
 bhaney@cityofauburn-ga.org

RENTAL TIME	BEGIN: <input type="checkbox"/> AM <input type="checkbox"/> PM	END: <input type="checkbox"/> AM <input type="checkbox"/> PM	TOTAL DURATION: _____ HRS
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Directions: Follow the column on the right and select the options with the corresponding tables.

WEEKDAY RENTAL FEE SCHEDULE		N.P./E	A.C.	N.C
Monday - Thursday Base Rate per 4 Hours				
1	Main Floor Board Room	\$100.00	\$100.00	\$200.00
2	Third Floor Banquet Hall	\$200.00	\$200.00	\$400.00
3	Additional Hours	\$50.00	\$50.00	\$100.00

WEEKEND RENTAL FEE SCHEDULE		N.P./E	A.C.	N.C
Friday-Sunday Base Rate per 8 Hours				
1	Main Floor Board Room	\$300.00	\$300.00	\$600.00
2	Third Floor Banquet Hall	\$600.00	\$600.00	\$900.00
3	Additional Hours	\$75.00	\$75.00	\$150.00

Inventory

Main Floor (5) 60" Tables (24)Chairs (2) 8' Tables (3) 6' Tables (24) Extra Chairs (3) Trash Cans

Third Floor (10) 72" Tables (80) Chairs (3) 8' Tables (3) 6' Tables (50) Extra Chairs (2) Dresser Tables (4) Trash Cans

Kitchen (2) Round Trash Cans—Standard Appliances

By signing the application below, I agree to abide by the following Terms and Conditions: In consideration for rental of the premises, I understand, and agree to follow and comply with all City policies which are incorporated herein by reference. Failure to comply with these policies will result in loss of privilege to use City facilities and will result in non return of deposit. I further understand that fundraising is not allowed on City property, and will not be using the facilities for that purpose unless I have written permission. I accept responsibility of use of the Perry-Rainey Center Building on the date(s) and hours stated on this form Agreed to by:

Print Name: _____	Date: _____
Signature: _____	

RATE CODE

- NON-PROFIT/EDUCATION (N.P./E)
- AUBURN CITIZENS (A.C.)
- NON-CITIZENS (If you live outside city limits) (N.C.)

FLOOR SELECTION

- MAIN FLOOR BOARD ROOM
- THIRD FLOOR BANQUET HALL
- ENTIRE FACILITY

ADDITIONAL HOURS

_____ X \$ _____ = \$ _____

OTHER FEES

- Extra Chairs—\$3 per chair
- SOUND SYSTEM- \$50
- POLICE SECURITY- \$45/hr min. of 4 hours (if alcohol is being served OR if there is more than 100 people, reservations for an officer done at the police department SEE PAGE 2)
- KITCHEN-\$50

DEPOSIT

(50% of **total** fees minus police security)

RENTAL FEE	
ADDITIONAL HOURS	
OTHER FEES	
DEPOSIT DUE	
TOTAL DUE	

Perry-Rainey Center Building POLICE OFFICER REQUEST FORM

* FOR MULTIPLE DAYS, PLEASE ATTACH A SEPARATE FORM*

Lessee Contact Information



NAME:				
BUSINESS NAME: <small>IF APPLICABLE</small>		2023		
PERSON OF CONTACT:				
ADDRESS:				
CITY:		STATE:		ZIP
PHONE:		EMAIL:		
RENTAL DATE:	TIME REQUEST:	BEGIN:	<input type="checkbox"/> AM <input type="checkbox"/> PM	END: <input type="checkbox"/> AM <input type="checkbox"/> PM
SERVER/POURER'S NAME:				
SERVER/POURER'S PHONE:				
NAME OF OFFICER REQUESTED (see line 3):				

City of Auburn
1369 4th Avenue
Auburn, GA 30011
Contact: Lt. Henry Schotter
770-963-4002 Ext.214
hschotter@cityofauburn-ga.org

1. Notice that any event where there is more than 100 people in attendance and/or there is alcohol present, an on duty City of Auburn police officer is required for security.
2. City of Auburn police officers are ONLY required to enforce the safety and security of the patrons and enforce any violation of city ordinance or state law. Officers are not required to assist in any other duties.
3. If a lessee has a request for a specific officer, we will try to accommodate but there is no guarantee due to scheduling. If you have a specific officer request, please list their name in the box above.
4. Security officers must be paid in full prior to the start of the event.
5. The City enforces State law regarding weapons on its properties and in its buildings.
6. The rental of Public Buildings is available to persons over the age of 18.
7. Lessees must adhere to maximum building occupancy required by safety fire code regulation.
8. As consideration for the use of the City Building, the undersigned agrees to indemnify and hold harmless The City of Auburn, Georgia, and its employees, officers, and agents from any and all claims and damages of any kind, including attorney's fees and expenses of litigation, relating to or arising from the undersigned's use of the Building.
9. Cancellation Policy: In order to be refunded your usage fee, the lessee must notify the Police Department at least seven (7) business days prior to the event.
10. Pourer's must have a valid license from within the state of Georgia and provide a copy to the city before the day of rental.

POLICE SECURITY- \$45/
hour minimum of 4 hours

ADDITIONAL HOURS

_____ X \$ _____ = \$ _____

By signing the application below, I agree to abide by the following Terms and Conditions:
In consideration for rental of the premises, I understand, and agree to follow and comply with all City policies which are incorporated herein by reference. Failure to comply with these policies will result in loss of privilege to use City facilities and will result in non return of deposit. I further understand that fundraising is not allowed on City property, and will not be using the facilities for that purpose unless I have written permission. I accept responsibility of use of the Perry-Rainey Center Building on the date(s) and hours stated on this form Agreed to by:

Print Name: _____ Date: _____

Signature: _____

RENTAL FEE _____

ADDITIONAL HOURS _____

TERMS AND CONDITIONS

1. The key must be picked up on **the day before the event** during the business hours until 4:30 pm at City Hall.
2. A damage/cleanup deposit is required. At the conclusion of the event the lessee must the building in a "ready to use" condition. Remove all decorations, sweep the floors (and mop, if necessary,) wipe counter-tops, remove all garbage, take all food leftovers, turn off heat/air at thermostat, turn off all lights and return the key. A \$35 NSF Fee is placed on each returned check.
3. The **deposit is refundable** if the event coordinator completes the checklist, finds the facility to be in good order and signs off on the agreement. If the facility is not clean and left as you found it, you will not receive your deposit back. Deposits will be mailed to the name on the application the following week,
4. Please make sure that all lights are o2ff and that all trash is in the dumpster outside. Make sure all windows and doors are closed and locked at the conclusion of your rental use. Leave the key in the drop box.
5. No weapons are permitted on the city's properties and in its buildings.
6. The rental of Public Buildings is available to persons over the age of 18.
7. Renters must adhere to maximum building occupancy required by **safety fire code regulation**.
8. As consideration for the use of the City Building, the undersigned agrees to indemnify and hold harmless The City of Auburn, Georgia, and its employees, officers, and agents from any and all claims and damages of any kind, including attorney's fees and expenses of litigation, relating to or arising from the undersigned's use of the Building, except only those claims arising from the sole negligence of the City and it's employees.
9. Cancellation Policy: In order to be refunded your deposit and usage fee, the lessee must notify the Parks and Leisure Department **(30)** business days prior to the event.
10. Alcoholic Beverages: Lessees and all guests shall obey all applicable laws of the State of Georgia and the City if alcoholic beverages are to be consumed on the premises. It is strictly prohibited to sell alcoholic beverages on the premises except as allowed for by applicable law. It is strictly prohibited for any alcohol to be served or furnished to or by any persons under the age of 21 years of age. **If alcohol is present and NO OFFICER REQUESTED you will be asked to leave and your deposit will be held by the city.**
11. Release of Liability: In consideration of the use of the premises, the User hereby releases and holds harmless the City of Auburn, their officials, officers, board members, employees, or representatives from any liability or responsibility for any damages to the person or property of User, User's guests, invitees, or other persons, arising out of or in any way connected with the User's use of the premises. User agrees to indemnify the City of Auburn for any costs or damages to any person or any person's property arising out of or connect in any way with the User's use of the premises and further agrees to pay all costs of defense, including attorney's fees and court costs, incurred by the City of Auburn or their officials, officers, board members, employees or representatives.
12. No Smoking: No smoking or use of tobacco products is allowed on the premises.
13. Use of Equipment: Lessee shall be allowed to use the equipment, tables and chairs on the premises, but the equipment, tables and chairs shall not be removed from the premises.
14. Hours of Operation: All weekend events shall begin no earlier than 7:00 A.M., and shall end and empty of all persons no later than 12:00 A.M. Weekday events shall begin no earlier than 8:00 A.M., and end no later than 10:00 P.M.
15. Decorations: User shall not use any wall decorations of any kind. Only table and floor decorations are permitted.
16. Damaged Premises: User agrees to pay the full cost of any repairs deemed necessary in the sole discretion of the City of Auburn for any damages caused by the User or its guests or invitees or by any other person in connection with the event. User accepts the premises in their current condition, as is, and agrees that they are fully suited for the purpose of the event.
17. General Conditions: The premises shall not be used in violation of any regulation of law or any governmental body nor in any manner to create any nuisance or trespass, nor in such a manner as to endanger the construction capabilities of the premises. The lessee, its guests and invitees shall use the parking area adjacent to the premises. The premises shall not be used in any manner to hinder or obstruct the activities of other occupants of the Community Center or the public.
18. **Property: Going into locked rooms, closets, or areas not agreed upon in your lease is prohibited. Do not take extra trash bags out of the building The rooms are under surveillance and will be used if theft occurs.**

Perry-Rainey Center Building Rental Agreement

* FOR MULTIPLE DAYS, PLEASE ATTACH A SEPARATE FORM FILLED OUT*

Lessee Contact Information



NAME:		
BUSINESS NAME: <small>IF APPLICABLE</small>		
ADDRESS:		
CITY:	STATE:	ZIP
PHONE:	EMAIL:	
RENTAL DATE:		

City of Auburn
 1 Auburn Way
 Auburn, GA 30011
 Contact: Brooke Haney
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 bhaney@cityofauburn-ga.org

RENTAL TIME	BEGIN:	<input type="checkbox"/> AM <input type="checkbox"/> PM	END:	<input type="checkbox"/> AM <input type="checkbox"/> PM	TOTAL DURATION: _____	HRS
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Directions: Follow the column on the right and select the options with the corresponding tables.

WEEKDAY RENTAL FEE SCHEDULE		N.P./E	A.C.	N.C
Monday - Thursday Base Rate per 4 Hours				
1	Main Floor Board Room	\$100.00	\$100.00	\$200.00
2	Third Floor Banquet Hall	\$500.00	\$500.00	\$700.00
3	Additional Hours	\$125.00	\$125.00	\$175.00

WEEKEND RENTAL FEE SCHEDULE		N.P./E	A.C.	N.C
Friday-Sunday Base Rate per 8 Hours				
1	Main Floor Board Room	\$300.00	\$300.00	\$600.00
2	Third Floor Banquet Hall	\$1200.00	\$1200.00	\$1600.00
3	Additional Hours	\$150.00	\$150.00	\$200.00

Inventory

Main Floor (6) 60" Tables (36) Chairs (2) 8' Tables (3) 6' Tables (24) Extra Chairs (3) Trash Cans

Third Floor (12) 72" Tables (96) Chairs (3) 8' Tables (3) 6' Tables (50) Extra Chairs (4) Trash Cans

Kitchen (2) Round Trash Cans—Standard Appliances

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FLOOR SELECTION

- MAIN FLOOR BOARD ROOM
- THIRD FLOOR BANQUET HALL
- ENTIRE FACILITY

ADDITIONAL HOURS

_____ X \$ _____ = \$ _____

OTHER FEES

- Extra Chairs—\$3 per chair
- SOUND SYSTEM- \$50
- POLICE SECURITY- \$50/hr min. of 3 hours (if alcohol is being served OR if there is more than 100 people, reservations for an officer done at the police department SEE PAGE 2)
- KITCHEN-\$50
- Upstairs Cleaning Fee \$175**

Main Floor Cleaning Fee \$75

DEPOSIT

(50% of total fees minus police security)

RENTAL FEE	_____
CLEANING FEE	_____
ADDITIONAL HOURS	_____
OTHER FEES	_____
DEPOSIT DUE	_____
TOTAL DUE	_____

Perry-Rainey Center Building POLICE OFFICER REQUEST FORM

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NAME:			
BUSINESS NAME: <small>IF APPLICABLE</small>			
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PHONE:	EMAIL:		
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Contact: Lt. Henry Schotter
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POLICE SECURITY- \$50/
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RENTAL FEE	
ADDITIONAL HOURS	
TOTAL DUE	

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16. General Conditions: The premises shall not be used in violation of any regulation of law or any govern-mental body nor in any manner to create any nuisance or trespass, nor in such a manner as to endanger the construction capabilities of the premises. The lessee, its guests and invitees shall use the parking ar-ear adjacent to the premises. The premises shall not be used in any manner to hinder or obstruct the activ-ities of other occupants of the Community Center or the public.
17. **Property: Going into locked rooms, closets, or areas not agreed upon in your lease is prohibited. Do not take extra trash bags out of the building The rooms are under surveillance and will be used if theft occurs.**



MAYOR
Rick E. Roquemore

CITY ADMINISTRATOR
Michael E. Parks

CITY COUNCIL
Robert L. Vogel III
Taylor J. Sisk
Jamie L. Bradley
Joshua Rowan

AGENDA ITEM: 3

TO: Mayor and Council

FM: Michael Parks
City Administrator

DATE: February 27, 2025

PURPOSE: To discuss the increase in rates by Republic Services that will go into effect April 1st, 2025.

BACKGROUND: Republic Services notified the City of Auburn their current service fees will increase due to operational costs plus the administrative fee effective April 1, 2025. Please see the attached for new rate.

The terms in Section 5.3 of the agreement state that Republic Services is entitled to an adjustment to the current Service Fee rate resulting from an increase in operational costs or expenses incurred by Republic as defined in that Section.

5.3 Annual Rate Adjustments

Contractor shall increase the rates for all Services effective on each anniversary of the Effective Date of this Agreement in an amount equal to the greater of (a) four (4) percent or (ii) the percentage increase in the Consumer Price Index for All Urban Consumers (Water, Sewer and Trash Collection Services) U.S. City Average, as published by United States Department of Labor, Bureau of Statistics (the "CPI"). For the CPI calculation, rates will be adjusted using the most recently available trailing twelve (12) months average CPI compared to the twelve (12) months preceding.

RECOMMENDATION: Discuss the increase in fees.

FUNDING: N/A

2025 Rates

Exhibit A

Monthly MSW (Trash Only Rate) one time (x) per <u>week</u>	\$30.75 per unit
Monthly Extra Carts (MSW Trash) one time (x) per <u>week</u>	\$14.64 per unit
Annual Yard Waste	\$172.95
Delivery Fee	\$52.00

City will continue to be responsible for billing residents for payment and Contractor will invoice the city one bill monthly for said payment, net 30.

City will be responsible for billing and collection from residents the franchise fee due from Contractor.

No curbside Recycling Service.

Service can be added or modified annually on the anniversary of agreement after negotiation by City and Contractor.

City contract with Republic Services ends on March 31, 2026.

2024 Rates

Exhibit A

Monthly MSW (Trash Only Rate) one time (x) per <u>week</u>	\$25.50 per unit
Monthly Extra Carts (MSW Trash) one time (x) per <u>week</u>	\$13.91 per unit
Annual Yard Waste	\$164.35
Delivery Fee	\$49.30

City will continue to be responsible for billing residents for payment and Contractor will invoice the city one bill monthly for said payment, net 30.

City will be responsible for billing and collection from residents the franchise fee due from Contractor.

No curbside Recycling Service.

Service can be added or modified annually on the anniversary of agreement after negotiation by City and Contractor.



MAYOR
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Joshua Rowan

AGENDA ITEM: 4

TO: Mayor and Council

FROM: Michael Parks
City Administrator

DATE: February 27, 2024

PURPOSE: To renew the contract with our website hosting and maintenance provider.

BACKGROUND: Following the city's decision to change managed IT service providers from VC3, Auburn now needs a dedicated partner for website design and hosting. Previously, these services were bundled, but the shift in IT providers necessitates a focused approach to website management. Securing a new website partner is essential for several key reasons: First, ongoing maintenance, including content updates, security patches, and technical improvements, is critical for a functional and secure website. Second, specialized expertise in web development, server management, and SEO is required to ensure optimal performance and visibility. Third, website security is paramount, and a dedicated provider will implement measures to protect against cyber threats. Fourth, accessibility compliance is crucial for inclusivity, ensuring all citizens can access city information. Fifth, the website needs to be scalable to accommodate future growth and changing needs. Finally, choosing a dedicated partner allows the city to strategically align its website with its specific communication goals and target audience, ensuring its online presence effectively serves the community.

RECOMMENDATION: The City of Auburn, Georgia should maintain its relationship with VC3 for website design and support due to VC3's expertise in creating and maintaining accessible, responsive websites using the Drupal CMS. This continued partnership will result in a full website redesign, improving the site's functionality and user experience for all Auburn citizens. Leveraging VC3's existing knowledge of the city's needs and their proficiency with Drupal ensures a smoother, more efficient redesign process and ongoing support for the city's online presence.



Website Partnership Plan Order

City of Auburn, GA
1 Auburn Way
Auburn, Georgia 30011
United States

Michael Parks
mparks@cityofauburn-ga.org
7709634002

VC3
1301 Gervais St.
Suite 1800
Columbia, SC 29201
United States

Prepared by: Kylie Cantanzarite
Business Account Manager
kylie.cantanzarite@vc3.com

Products & Services

PRODUCTS & SERVICES	QUANTITY	UNIT PRICE	PRICE
Website Partnership Plan Implementation	1	\$7,000.00	\$7,000.00

Website Partnership Plan	1	\$550.00 / month	\$550.00 / month for 4 years
SUMMARY			
Monthly subtotal		\$550.00	
One-time subtotal		\$7,000.00	

Comments

Prices shown above are valid for 30 days from date of Order.

Monthly Recurring Services will begin 12/1/2024, taking the place of the previous IT in a Box agreement.

The existing website will be hosted for no more than twelve (12) months on the current platform and must be migrated to the new platform in this timeframe.

This Order is entered into as of January 20, 2025 between VC3 Inc., a Delaware corporation ("Company") and City of Auburn, GA ("Client")

Order Governed by the Master Agreement

This Order is subject to and governed by Company’s Master Agreement in effect on the date this Order is entered into between Company and Client. The Master Agreement is available at <https://www.vc3.com/terms-of-service/> and is incorporated in full into and made a part of this Order by this reference. The Client may also request a copy of the Master Agreement by submitting an email request to betterit@vc3.com identifying the Client and the applicable Orders. Company’s entering into this Order is conditioned on Client’s agreement to the Master Agreement, and by entering into this Order with Company, Client accepts and agrees to the Master Agreement.

Deliverables & Services

Definitions

Client Website: ‘Client Website’ will be defined as the existing client website.

Drupal Website: ‘Drupal Website’ will be defined as the new Content Management System associated with the product(s) stated in Products & Services

Go Live: 'Go Live' will be defined as a date on when the Drupal Website will become the client's new website.

Website Development Services

1. Discovery Phase: Work with the client to gather user insight on the state of the Client Website.
2. Design Phase: Work with the client to provide a mockup of the Drupal Website's homepage and interior page.
3. Development Phase: Implement the design into a new VC3 Drupal CMS application.
4. Content Migration Phase: Work with the client to determine what and how much content on the Client Website will be migrated into the Drupal website.
5. Training Phase: Provide the client with 1 remote training session within 2 weeks of the Drupal Website's Go Live.

Website Hosting Services

1. Company will host Client website within Company infrastructure.

Website Partnership Plan Services

1. Unlimited Support: For questions, comments, issues, or assistance with the Client Website, the client will not be charged an hourly rate.
 1. Support services under this order are available exclusively during business hours: Monday through Friday, excluding U.S. and Canadian public holidays, from 9:00 AM ET to 5:00 PM ET.
 2. Any requests or issues submitted outside of these hours will be addressed on the following business day.
2. Free Redesign: Work with the client every 4 years in redesigning the Drupal
3. Website (see: Website Development Services).
4. Annual Site Review: Upon client request, work with the client for an in-depth review of the Drupal Website. Limit 1 per 12 months.
5. Supplemental Training: Upon client request, provide the client with 1 remote training session once per 12 months.

Proactive Services

1. Google Analytics: Ensure an active connection and accessible user interface for analytics of the Drupal Website.
2. Real Time Report: Ensure active reporting of the Drupal Website with an accessible user interface.
3. Backup Management: Conduct regular backups for the Drupal Website.
4. Patch Management: Perform maintenance activities on the Drupal Website and its environment.

Exclusions

Items other than those included above are expressly excluded from the Services provided within this Order. The following exclusions and clarifications are intended to clarify the scope of services for this order:

1. Excluded services are those related to functionality upgrades, such as those required to evaluate, specify, purchase, and implement client system or server upgrades such as operating systems, Microsoft Office suite software unless included with a specific Company product, third party software deployments or upgrades, or equipment related to these services whose scope exceeds that defined above. Company will provide these services to the client on a Time & Materials Order basis at the rates outlined in the Master Agreement. If modification or replacement of a hardware device or component is required, client is responsible for all hardware and hardware vendor services costs, excluding Company owned hardware explicitly provided through this Order.
2. When client requests services by Company not explicitly included in this agreement, they are agreeing to invoicing of said services per the terms outlined in the Master Agreement. For all services which incur additional hourly fees, Company will notify the client that these services are outside the scope of this work order and will receive approval from client prior to rendering these additional services.
3. Software and licensing purchased by the client directly from a third-party vendor are not included as a part of services to be supported.
4. Cybersecurity event or incident response activities or remediation efforts exceeding eight (8) hours of technician, engineer or

project management time.

5. Should deficiencies, malware infections, or critical vulnerabilities be discovered during the deployment of services, Company will bring to Client attention and discuss the impact of the deficiencies on Company's ability to provision the Services and provide client with options to correct the deficiencies. Initial remediation hours will be billed outside of this Order unless otherwise explicitly stated in this Order.
6. Third-party applications, connections, and functionality such as Facebook, Twitter, and Google Analytics, are prone to receive unexpected downtime unbeknownst to Company.
7. The Unlimited Support service does not include posting content on behalf of the client, nor functionality upgrades. Company will provide these services to the client upon request and approval of a Time & Materials work order at the rates outlined in the Master Agreement.
8. Excluded services are those related to functionality upgrades. Company will provide these services to Client on a Time & Materials Order basis at the rates outlined in the Master Agreement.

Assumptions

1. The Order will not become effective unless and until it is agreed upon and signed by the Client and Company.
2. Company reserves the right, at its discretion, to pass onto the client any changes to obligations, such as terms or pricing imposed on Company by a given vendor, for an offering that is currently resold to the client at any time during the current agreement term.
3. Company will make reasonable efforts to resolve all issues remotely prior to dispatching an engineer onsite. Travel hours incurred will be invoiced according to the Master Agreement.
4. The items defined in this Order are designed to enhance the security of the customer environment. There is no guarantee that any security measure will prevent a data breach, infection, or other cyber security incident.
5. Support services under this order are available exclusively during business hours: Monday through Friday, excluding U.S. and Canadian public holidays, from 9:00 AM ET to 5:00 PM ET.
6. Any requests or issues submitted outside of these hours will be addressed on the following business day.

Client Responsibilities

1. Client will provide a primary point of contact for Company to work with on all services provided in this Order.
2. Client must identify one individual as the Project Communication Resource, which will act as the head point of contact for Client during the life of the project. This resource will be responsible for making project decisions and approving work. While Client may have multiple resources providing feedback on the project, only one resource can be identified as the Project Communication Resource.
3. Once approval has been given by the Project Communication Resource for each design during the Design Phase of the project, development will begin. Any changes requested to a design after this approval is given are not included and may incur additional charges.
4. Client will determine a specific Go Live date on when their Drupal Website becomes their main website.
5. Client will review their website's content to assist in determining what content must be migrated over.
6. Client will agree to a "content freeze" on the Client Website sometime between the Training and Go Live phases.
7. Client is responsible for authorizing access for Company to sites that are owned / controlled by third parties.
8. Client will maintain both hardware and software maintenance agreements with the source Vendor whenever possible to allow for ongoing access to security updates and to provide quick replacement of non-functioning components.
9. Client is responsible for procurement and ownership of all licenses, maintenance, and vendor support agreements required for support of their third-party applications, excluding the Microsoft licensing explicitly included in the per seat packages identified in Products & Services section.
10. Third party tool licensing may be required for additional cost.

Invoicing

1. Recurring services, if included, shall be provided for term indicated in Products & Services, starting from the date of the first

recurring invoice (Effective Services Start Date), unless terminated in accordance with the terms of this Order or the Master Agreement.

2. Effective Services Start Date is defined as the first day of the first month following approval of the home page design during the Design phase of the project.
3. Company will invoice the Client a pro-rated monthly fee based on any partial month of service plus the first full month of service on the Effective Services Start Date. All subsequent service months will be invoiced at the start of the month in which services are to be rendered. Services activated after the first of month may be invoiced on a pro rata basis the following month. All One-Time Fees will be invoiced to Client upon signature of this Order.
4. Any taxes related to services purchased or licensed pursuant to this Order shall be paid by Client or Client shall present an exemption certificate acceptable to the taxing authorities. Applicable taxes and freight charges shall be billed as a separate item on the invoice.
5. Unit rates will automatically increase annually on the anniversary of the Effective Services Start Date equivalent to the CPI change for All Urban Consumers or by 4.00%, whichever is higher.
6. The terms of this Order will automatically renew for an additional term of equivalent length to the current active term unless notice of termination is provided by either party no fewer than 90 calendar days prior to expiration of the current active term.
7. Company will audit the Client's usage of the quantity of Services on a monthly basis; for each quantity of Services found in excess of the amount stated in this Order above, Company will increase the monthly service fee amount by the corresponding unit price stated above.
8. At no time during the term of this Order will the fees payable under this Order (i.e. the monthly subtotal amount) drop below seventy-five percent (75%) of the initially agreed upon monthly subtotal stated above.
9. In the event of the early termination of the Agreement in accordance with Section 3.3 of the Master Agreement, Client agrees that the initially agreed upon monthly subtotal stated above shall be used for calculating fees due for the remaining term of the Agreement.
10. Additional services may be added at any time during the life of this Order at the unit price listed above.

Signature

Before you sign this quote, an email must be sent to you to verify your identity. Find your profile below to request a verification email.

Michael Parks
mparks@cityofauburn-ga.org

Matt Cospers
matt.cospers@vc3.com



Website Design, Content Migration, Training, and Hosting Proposal



Created for:

City of Auburn Georgia

Proposal Date Sent: February 20, 2025

Proposal ID: 2153517

Created By: John McKown

Expires: May 21, 2025

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[Optional Enhancements](#)

Executive Summary

Solutions Overview

CMS Product Solution - Easily manage your Website

Content Management System Your website will be easy to manage for all of your staff. 24 hour support and training for all of your departments is included with your website hosting to ensure your staff can manage their content.

All core website applications are included with the simple EvoGov hosting fee:

- Content Manager
- Media Library
- Form Builder (sends emails and SMS texts).
- Online Payments - Any form can accept payments.
- FAQ Manager
- Bid/RFP System
- 311 Request Tracking System
- Mass Email System
- Meeting and Agenda Management (unlimited meeting calendars)
- Calendars (unlimited)
- Automatic Meeting Archiving
- Facility Booking
- HR Job Posting Manager

- Department Home Pages
- News Carousel (unlimited News categories)
- Alert Ticker and Popup Manager
- Maps with custom layers and business directory built-in.
- Menu Manager (drag and drop)
- Frequently Asked Questions (FAQ) Manager (drag and drop)
- Admin Interface - manage users and permissions easily, un-delete anything deleted.
- Customer Portal for managing subscriptions.

Website Design and Integration - Custom design that emphasizes your brand

Mobile-First Responsive Website

Your website will work well with designs for each design type: smartphones, tablets, laptops, and desktop computers.

Some recent EvoGov website designs to look at:

- [Verona, New Jersey](#)
- [Bonner County, Idaho](#)
- [Riverside County, California](#)
- [Nutley, New Jersey](#)
- [Valley County Idaho](#)
- [Waldwick, New Jersey](#)

Custom Brand-Focused Design

Our team will meet with your staff to ensure that your branding, values, and unique identity shine through with your new website design. We assist many customers with the cleanup of their assets (logos and more) as part of the project. Your new design will be created in an online layout system that makes it easier for your staff to participate in design decisions.

Complete Content Migration

EvoGov will migrate all of your website content from your old website to your new website as part of this project scope. The migration effort includes resizing images, spell checking content, and many other formatting improvements that your website will need to maintain accessibility. This is a considerable effort no matter who built your old website, and is a large part of the scope of work.

Home Page Video

A streaming video on your homepage can increase interaction and interest. EvoGov will edit your videos and host them on our streaming server so that your website loads quickly. Many customers supply us with drone video for use on the home page, and the work to integrate this is included.

Dedicated Project Manager

Your dedicated project manager with EvoGov will meet with each of your department heads to ensure that they are aware of the design options for their department and so we can assess the best way to update their content. We utilize an online project management system that enables your departments to supply content and files to EvoGov quickly, so that we can build your website more accurately and faster.

Powerful Add-Ons - Important site features integrated at any time

ADA Compliance Suite

EvoGov will ensure that your new website is level AA compliant with the WCAG 2.0 specification. This will ensure that your website is accessible and this will help to limit your liability for ADA lawsuits. We recommend several 3rd party ADA monitoring services, and the companies we recommend are listed in the Optional Enhancements area of this proposal.

Search Engine Cloud Service

This is like having your own personal Google, but better as there are no advertisements, and you can weight search terms so that they point to the content you want found. Built-in analytics shows you what people are searching for most on your website, and this can be very helpful when making adjustments to your action buttons and menus so that content is easier to find. We integrate this cloud based system at no cost, but a reasonable service fee is charged by the provider.

Mass Text Messaging

Send mass text messages using the provider of your choice. EvoGov will integrate any of the popular mass-texting providers into your website. These include; TextMyGov, CodeRed, or DialMyCalls. Texting fees apply and vary depending on the provider that you choose.

Online Bill-Pay (Free)

We recommend MunicPay as an online payment processor for your website. Municpay works directly with our form builder, so any form in your website can accept payments. There are no fees to use MunicPay, and transaction fees are automatically added when your customers check-out on your website.

Company Overview

Mission Statement

Our mission is to become the preferred website and internet application vendor for local government agencies from across North America. We will achieve this goal by providing the very best technology, support, and exceptional value to our customers.

We greatly value our relationships with our employees, customers, and partners. For our company to thrive, these relationships must also thrive.

We are proud to offer solutions that serve and empower very large groups of people. To us, this work is very rewarding because it directly affects communities in positive ways.

Our business success and profitability are a direct result of the value we put on our relationships, performance and ethics.

Company Overview and Summary

EvoGov, Inc. specializes in building and hosting websites and software applications for local government agencies, special districts, utility companies, non-profits, and other organizations. Our target customer requires a website that is attractive, accessible on all devices, ADA compliant, secure, easy to update, and that is outfitted with ALL applications that a local government agency will need to help their organization better serve their constituents.

Company Profile

- EvoGov, Inc. is a privately-held Colorado C Corporation.
- Our Corporation information is online with the Secretary of State of Colorado, and can be seen [here](#).
- Our Federal Tax ID Number is 47-4542647
- All of our employees are W2 employees that are USA Citizens who live and work in the USA.
- Since launching our new cloud-based government platform in 2013, we now manage 397 customer domains.

Skills and Services EvoGov Specializes In

Web Development <ul style="list-style-type: none">• Mobile / Responsive Website Design• Intranets / Secure Portals• Graphic Design• Logo Design and Branding• Website Usability Best Practices• Project Management• ADA / WCAG 2.0 Compliance• Live Staff Training• Google Analytics• Form and PDF Automation• Data Import/Export• Consulting	Programming, Software, and Technical Services <ul style="list-style-type: none">• Amazon Web Services (AWS) Cloud Infrastructure<ul style="list-style-type: none">• AWS S3 - Cloud Storage• AWS Route 53 - Secure, Distributed DNS for Cloud apps• AWS Certificate Manager - SSL Security• AWS Cloudfront Content Delivery Network (CDN)• AWS Elastic Beanstalk (Auto-Scaling Web Servers)• Python Programming - Application Development• PostgreSQL - Database Programming• JSON API Development - Integration with your servers• Off-Site Data Backup
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Project Team

Project Team Roles

The USA-Based, professional team at EvoGov that will be working on your project have dedicated roles to ensure that your project is done on time and is of the highest quality. By working on multiple aspects of your project at the same time, we can typically build websites in as little as 90 days.

- **Project Manager** - Your assigned project manager will interview your core team, and your individual department heads to make sure that all areas of your organization have an opportunity to improve their areas of the website. Your EvoGov Project Manager will follow-up with your team and schedule regular meetings to review the progress and deadlines for your project.
- **Lead Designer** - Each of our website projects is custom-built to ensure that it aligns with your vision for the new website, your branding, your values, and so that it is easy to navigate and maintain. Your lead designer from EvoGov will incorporate your brand colors, statements, fonts, and photography to enforce your brand identity with the new website.
- **Web Content Manager** - Migrating and updating content in websites can be very time-consuming and it requires tremendous care to accurately move your website content into the new website, with specific focus on ADA compliance and Search Engine Optimization (SEO).
- **Trainer** - We provide a combination of live training meetings (not limited to 2 days), on-demand training videos, training manuals, and live support to ensure that all of your staff is supported and can easily update the website.

Project Management Software

At EvoGov, we utilize Basecamp, a very popular web-based project management system to communicate with your team regarding your project's tasks, deadlines, files, and feedback. Basecamp

- Includes a drag-and-drop upload area where your team can share files with our development team.
- All Tasks are tracked and may have notes on them.
- Project Bulletin Board allows discussions about any topic related to the project.
- Automatic Emails - updates we make to your project in Basecamp are automatically emailed to your team.

Social Media Integration

Today it is more important than ever to use all of your communication channels to communicate with your residents and customers. EvoGov makes it easy to share your important information across all of your social media feeds, email newsletters, and your website.

Facebook Feed Integration

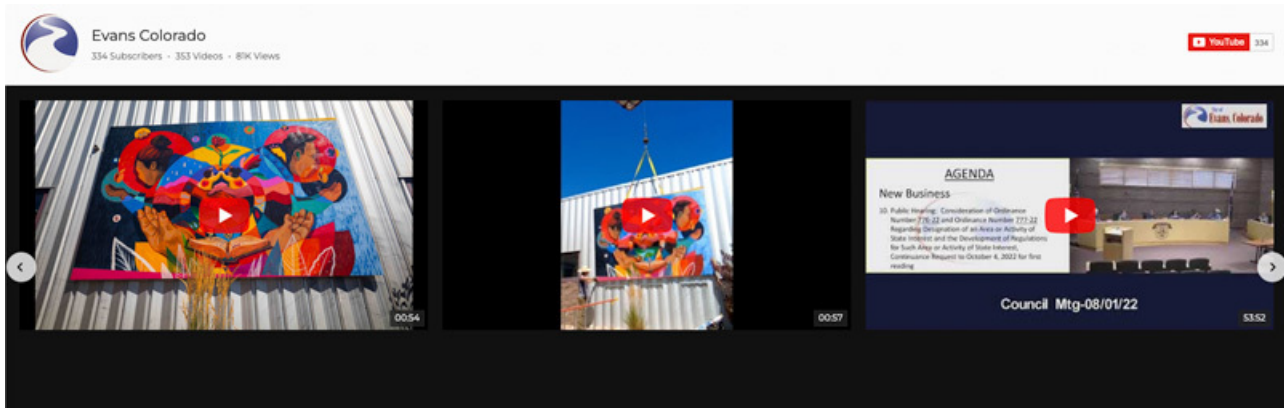
EvoGov will integrate your Facebook Feed into your website so that it looks great on any device.

Flexible widget for any use case

YouTube® Video Channel Integration

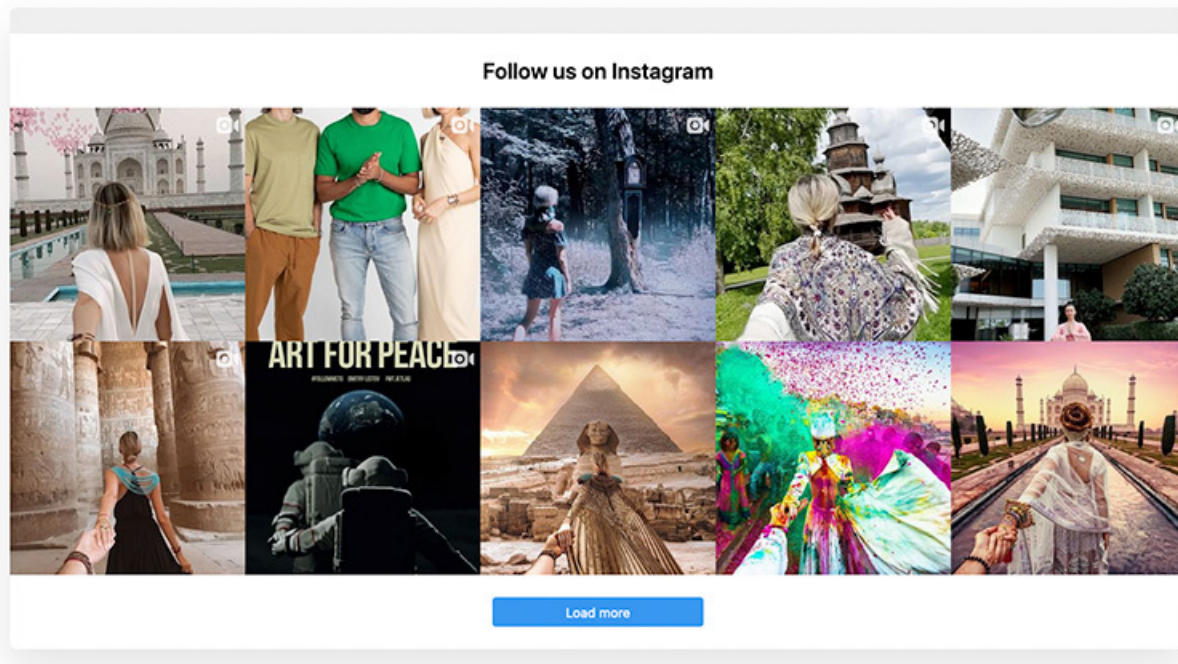
EvoGov will integrate your municipality's YouTube channel into your website so that visitors can see the videos and live streams that you wish to share. This will make your employee's jobs easier because you won't have to manually enter video links into your website.

The City of Evans Colorado's Home Page Showing their meeting and video channel feed in real-time:



Instagram® Feed Integration

EvoGov will integrate your moderated Instagram feed directly into your website. This enables you to share your images and automatically have them appear across multiple websites. The system can be configured to also show your own hashtags with your feeds.



Custom, Responsive Website Design

Your New Website Will Be: BEAUTIFUL & MOBILE READY

Our mobile-ready designs are custom-built using your existing branding, colors, and logos. We can also assist with creating new design assets that you can use in your other branding efforts. We provide video editing if you would like a video on your home page. Videos can also be used on custom department home pages.

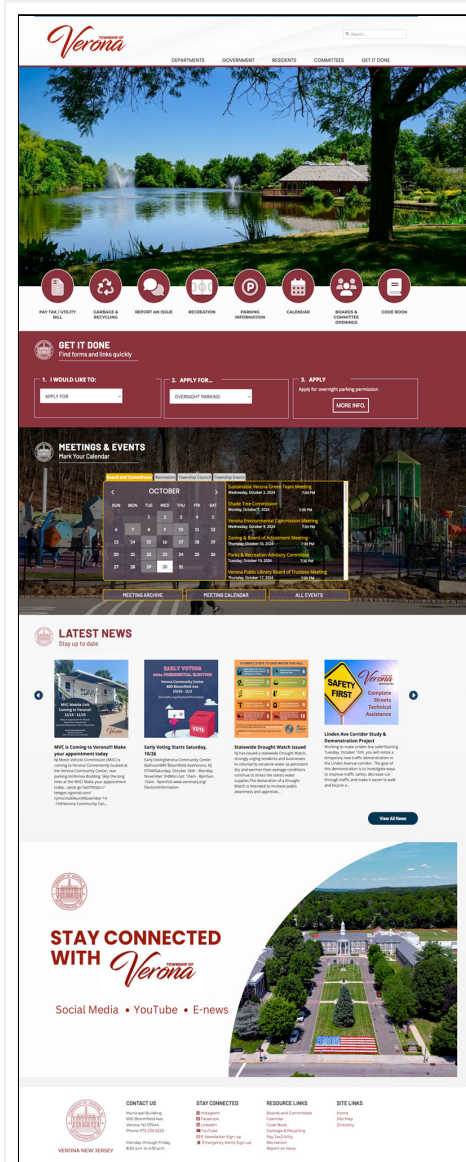
Responsive, Standards-Based Design

Your Project Manager and Graphic Designer will meet with you to discuss your design goals, branding, color scheme, logos, home page layout, navigation menus, and more. We will then meet with your department heads as well to help guide them on creating dynamic home pages for their departments, complete with action buttons, forms, FAQ areas, and more.

EvoGov offers unlimited layout options and many pre-built components, your website will be custom-built for you without extra time and expense. When you share with us the elements you like on other website (no matter who built them), we can bring those elements together in your website to fine-tune your design layout.

Client References

Verona, New Jersey - Site Updated October 2024



Website Address: www.veronanj.org

Contact Person:

Elisa Northrup
enorthrup@veronanj.org
973-803-0468

Summary:

EvoGov Customer for almost 10 years.
Complete website overhaul in 2024 using the latest best practices.

Notable Features:

- New ElasticSearch search engine with its own analytics.
- New township project pages.
- New home page calendar layout.
- Custom department pages with action buttons and customized information for each department.
- New ADA compliance suite.
- New "Get it Done" menu on the home page.
- Improved main navigation system with planning and concepts provided.
- Weekly project management including design concept reviews.

Del Norte County, California

Del Norte County is a small county on the northern coast of California. They approached EvoGov with an impossible task - they asked us if we could build a website for them in less than two weeks because their existing website was being shut down. We were able to get a working demo website up and running in a couple of days, then we trained their staff to migrate content, and we worked with their staff to get the site live and manage all of the DNS and other IT setup tasks. While we obviously can't do this for every project, this case study demonstrates how modular and quickly we can build an impressive website that works on all devices and is easy to manage, even in a crisis.

Client Contact:

Dan McCorkle, Director
County of Del Norte
Department of Information Technology
840 9th Street, Suite 12
Crescent City, CA 95531
(707) 464-7207

For COVID-19 information, please visit our COVID Information Hub.



COUNTY OF
DEL NORTE
CALIFORNIA

GOVERNMENT RESIDENTS BUSINESSES VISIT DEL NORTE



COVID-19
RESOURCES



MEETINGS &
AGENDAS



GIS & MAPPING



JOBS



EMERGENCY
ALERTS



ELECTIONS



PARKS

COVID-19 Info

INFORMATION HUB
PUBLIC HEALTH
STATE INFORMATION

Board of Supervisors

MORE ABOUT THE BOARD
AGENDAS
MEETING BROADCASTS

Elections

ELECTIONS PAGE
WHERE'S MY BALLOT
REMOTE ACCESSIBLE VOTE-BY-MAIL

Payments & Taxes

TAX COLLECTOR PAGE
TAX PAYMENTS
ASSESSOR PAGE

Public Safety

CALL & ARREST LOGS
EMERGENCY PREPAREDNESS
VICTIM NOTIFICATION SERVICE (VINE)

County News

all news



August 30, 2021
Public invited to attend a virtual weekly COVID briefing.
A weekly virtual briefing will be held every Thursday evening at 6pm to update the public on COVID-related issues. Representatives from the County, City, Hospital, and School District will provide updates and answer questions submitted by the public...



August 27, 2021
Public Health Order for Face Coverings
Public Health Officer Dr. Stutz released this Public Health Order for the wearing of facial coverings in workplaces and public settings, addressing new masking mandates in Del Norte. Along with the Order he also released this guidance letter to help...



August 24, 2021
Sept. 14, 2021 - California Gubernatorial Recall Election
Eligible Californians will decide whether Governor Gavin Newsom should be recalled during a special election to be held on September 14, 2021. County Elections Page | Verify Your Voting Status | Where's My Ballot | Find Your Polling Location...



August 20, 2021
Redistricting
Every ten years, local governments use new census data to redraw their district lines to reflect how local populations have changed. Assembly Bill 849 (2019) requires cities and counties to engage communities in the redistricting process by holding...



August 20, 2021
Del Norte County Regional Airport
The Del Norte County Regional Airport offers free parking and free WiFi. The airport is operated by the Bonder-Cast Regional Airport Authority, a Joint Powers Authority (JPA) with a Board of Directors comprised of representatives from Del Norte...

Community Events

more events

SEP 2 THU
COVID-19 Weekly Virtual Briefing
6:00 PM
Del Norte COVID-19 Surge Community Briefing with Del Norte Public Health Officer, Dr. Stutz, School Superintendent, Jeff Harris, and Sutter Coast...

Meetings

more meetings

SEP 1 WED
Planning Commission (Regular Meeting)
6:00 PM
This meeting of the Del Norte County Planning Commission will be held virtually. <https://zoom.us/j/9642783407> To participate via telephone Ca...
Zoom Webinar Web Meeting

SEP 14 TUE
Board of Supervisor (Regular Meeting)
10:00 AM
This meeting of the Del Norte County Board of Supervisors will be held at the Flynn Administrative Center located at 380 N Street in Crescent City...
Zoom Webinar Web Meeting

Contact Info

County of Del Norte
380 N Street,
Crescent City, CA 95531
Accessibility
Contact Us

Popular Links

COVID-19 Information Hub
Meetings and Agendas
County Code
Emergency Services
Sheriff Logs
Jobs

Follow Us



Website By EvoCo

Riverside County California Clerk Recorder

RivcoACR.org

With a population of over 2 million people, Riverside County is the 4th largest county in California. EvoGov built the website for the Clerk Recorder's office and in 2022 we refreshed the site with an all-new design, content design, the latest ElasticSearch search engine technology and a new ADA/WCAG compliance suite.



Valley County Idaho

Complete website redesign, content migration, and training.



Departments

Services

FAQs

About our Community

Visiting Valley County



WATCH MEETINGS LIVE



ONLINE SERVICES



CAREER OPPORTUNITIES



GIS PORTAL



MINUTES & AGENDAS



E-NEWS SIGNUP



PROPERTY

- Assessor Map
- Appeals Process
- Property Assessment
- Property Tax Relief
- Motor Vehicles
- Planning & Zoning Map
- Code of Ordinances
- Tax Payment Info



CLERK, RECORDER, AUDITOR

- County Budget
- Election Information
- Liquor Catering Permit
- Marriage Licenses
- Passports
- Public Information Request
- Recording Fees



SHERIFF

- Detention Facility
- Drivers License Services
- Public Records Request
- Vulnerable Population Registry
- Victim Resources
- Evacuation Policy
- Recreation Safety



COURTS

- Calendar & Record Search
- Pay Court Fees Online
- Court Assistance Office
- Jury Duty
- Court Services (Probation)
- Community Service



ROAD & BRIDGE

- Road Maintenance Dashboard
- Approach in County Right-of-Way
- Construction in Right-of-Way
- Area Webcams
- Road Reports
- Snow Removal
- Future Construction

Popular Links

- County Facebook
- Sheriff Facebook
- Area Webcams
- Grooming Reports & Maps
- Ordinances
- Parcel Viewer
- Planning & Zoning Applications
- Recycling

News

[Personal Use Mushroom Season](#)

April 26, 2022

Boise National Forest & Payette National Forest: Personal Use: Permits are not required. Harvesters may gather up to 5 gallons of morels or other mushrooms per day for personal use without a permit. Commercial Use: Commercial Mushroom permits wil...

[More Info](#)

[Take the Internet Speed Test](#)

April 20, 2022

As a resident of Valley and North Adams County, you're invited to test your internet speed. Valley County as part of the West Central Mountains Fiber Network Taskforce has launched a crowd-sourced speed test that aims to collect and share data about...

[More Info](#)

Events & Meetings

Contact Info

Valley County, Idaho
219 N. Main Street
PO Box 1350
Cascade, ID 83611

Resources

- Departments
- Online Services
- FAQs
- About Valley County
- Visit Valley County
- Careers



Implementation and Timeline

Your project will be: **COMPLETED ON TIME**

Smaller projects can be completed in 90 days or less. The sooner that you can provide us with your photography, updated written content, videos, etc. the better. This will keep your project moving forward.

Project Stages

1. **Kickoff Meetings with Content Submission Deadlines**

Your EvoGov Project Manager meets with your core team and/or with individual departments to gather your design requirements and provide examples of current trends. We will let your team know what collateral we will need to build your design.

2. **Design Meetings**

We create your new design, then host a meeting with your team to discuss and refine it. If your team can't provide us with photography, video, or design assets, your design will be more generic. Good photography can really make a design pop.

3. **Content Migration**

We move your website content from your old website to our platform, and new written content submitted by your team is integrated.

4. **Staff Logins and Training**

Your staff that will manage your department's website content are provided with credentials and training resources so that they can learn to manage the new website.

5. **Quality Control & IT Setup**

We will review your new website for accuracy, compliance, and mobile performance. Your IT team will need to provide us with access to your domain name and DNS so that your new site can launch on time.

6. **Site Launch**

When your new website launches, the hosting service fee begins.

Project Plan

Project Startup and Kickoff Meetings

Our competitors typically provide just one kickoff meeting for new projects. We provide as many as you need to ensure success. EvoGov will conduct individual kickoff meetings with the your departments as necessary with a maximum of ten attendees per meeting. Each kickoff meeting will be one (1) hour in length, and will be held via a Zoom meeting. The kickoff meeting agenda can be viewed here: <https://www.evogov.com/kickoff-meeting>.

Ensuring Project Success with Project Management

Our exclusive project guides that detail how to build great websites on time and within budget can be viewed at <https://www.evogov.com/welcome>. These guides will assist your teams and departments to get the most of your new website. The data, design collateral, and input we need from your team are listed there. Once your project begins, we will provide logins to our online project management portal, where your team can upload files, view tasks and progress, and interact with the EvoGov Team.

Improve Usability with Navigation Design

One of the reasons clients redesign their websites is because their customers complain that they can't find content on the website easily. To solve this common challenge, EvoGov utilizes an interactive online tool for menu design that helps visualize the structure of the website without being distracted by the graphic design. Your team will get a login to this system and can participate at a level that they are comfortable with. Some clients are very involved in site structure design, while most depend on EvoGov to use best practices when creating the flowcharts for the upgraded website.

Creating Mobile-Ready Custom Graphic Design

EvoGov will create a design prototype concept for your team's approval before the new website is built. The mobile-ready design concept is done using an online prototyping tool that your team will gain access to. During our design meetings with your team, we will use this tool to review the design requirements and adjust the design to your needs. We have many layouts to help the process move along more quickly, and there are many elements of our applications that are interchangeable. These include; calendars, news areas, alert areas, slideshows, video, action buttons, and more. Once the design layouts are ready, we implement these into our website software to build the new website.

Conduct Department Meetings

EvoGov will meet with your departments that have specific content needs and design requirements.

Migrate Website Content

EvoGov will migrate all of the content that you deem current and valid that is within your current website, into the new website. All updated content provided to us by your team will also be integrated into the new website.

Integrate Applications

Some projects require specific application setup steps, like our Evo311 request tracking system, and other applications that are built into our platform. EvoGov will meet with your team to get those systems setup and offer detailed instructions and training.

ADA Compliance, Site Testing, and Quality Control

The new website will be built on a temporary domain name so that your team can view it and interact with it. Before the website launches, our team will perform quality checks on the website. While we do scan your website for ADA compliance, we strongly recommend that you opt to integrate a low-cost ADA compliance script into your website that will help your visitors with disabilities. There are several vendors we use for this, and you pay them a monthly fee directly.

Staff Training

EvoGov will provide up to six live training for your staff via online Zoom meetings. These meetings are typically one hour long, and have a maximum of 10 participants. Departments that have heavy content management requirements should schedule their own training meetings with EvoGov. Live web training requires a phone, a desktop computer (not an ipad), and broadband Internet connection. Meetings may be recorded so that you can use them to train additional staff.

Domain Names, IT Support, and Site Launch

EvoGov works with thousands of organizations of all sizes to assist with domain name registration, DNS (domain name servers), cloud hosting, and other IT-related services. For our government customers, we assist in securing .gov domain names at no cost to your organization. Your website can have many domain

names associated with it, and we can also help in pointing one domain name to another. Each customer's needs are a bit different, so it will be important to have your IT staff interface with our team.

Basecamp Project Management

We utilize an online project management system called Basecamp that makes it easy to upload files to our team and check on your website's progress. Any of your staff who wishes to be involved will receive a login.

Website Hosting & Security

Your New Website Will Be: **SECURE & RELIABLE**

Our purpose-built municipal website management platform is hosted on Amazon Web Services (AWS). Amazon AWS is the largest, most reliable cloud provider in the world.

100% Uptime

We utilize multiple AWS data centers with auto-scaling servers and failover built-in. At busy times, additional servers are added automatically so that your website remains fast. You won't outgrow your hosting.

Firewall Included

We include a wide-area firewall that automatically protects your website from attackers. Your site is more safe with us.

Maximum Security with Free SSL Certificates

All domain names that EvoGov hosts come with free SSL security certificates. This gives you the "https" address with the padlock in the browser and encrypts all of your website traffic across the Internet. Every site is secure.

No Storage Limits

Never worry about the storage of your website content again. Storage for your website auto-expands on the cloud, and the storage is inexpensive and included with your website hosting.

.Gov Domains and Additional Domain Names Supported

We have assisted many customers with acquiring and setting up new .gov domains. The process takes just a couple of days, and you own your domain name. If you need additional domain names for sub-sites we can assist with that as well.

Our Technology Stack

You can read more about our hosting technology here: <https://www.evogov.com/technology>.

Support & Training

Your New Website Provider Will Be: **RESPONSIVE**

Live Web-Based Training Meetings

- Live planning and training meetings included for all of your departments.
- Live training meetings remain free of charge for up to 60 days after your site launches.
- Note - Since Covid-19 we now offer training meeting videos on demand, which have replace most of our live training meetings. Your staff can train at their own pace at any time they wish using on-demand videos.
- New staff hired long after the website is live can receive an hour of live hand-on training from our staff for just \$85.

Live Chat Support

- We were the first national provider to add live chat support directly into our software. If you can log into your website, you can get a live support answer to most any support request.
- During 2020 during the pandemic, we answered thousands of chat requests with an average response time of only 18 seconds.

Email & Phone Support

- Email and phone support are always free.

Live In-Person Training Meetings at your Office

Due to the Covid-19 pandemic we no longer offer live on-site training. We feel that web-based training is less expensive and more effective anyhow.

Printed Manuals

- We are phasing-out printed manuals for many reasons. It is bad for the environment to print manuals, and our software improves so rapidly that our printed manuals always became outdated very quickly. Just as people now watch YouTube tutorials on most any subject, we are moving to training videos with embedded chapters that browse easily.

Cost Proposal

Your New Website Will Be: AFFORDABLE

We believe in up-front, transparent, all-inclusive project pricing. No upsells, no gimmicks. No automatic price increases.

One-Time Development Fees

This is the cost to design and build your new website, migrate content from your old website to the new website, perform project management meetings with your staff, and setup the website hosting.

Website Development Fees:

- Total Project Cost: \$10400

Payment Terms:

We will invoice your project in equal installments at the following milestones:

- Initial Payment: \$2600 - invoiced when work begins.
- Second Payment: \$2600 - invoiced when the design prototype is approved by the Client.
- Progress Payment: \$2600 - invoiced when the design is integrated into the CMS, and applications have been setup. Typically, website content is halfway migrated into the site at this stage.
- Final Payment: \$2600 - invoiced when scope of work in Exhibit A is complete, and training has been provided. Please note that the new website will only be made live on the Internet after final payment has been received.

Recurring Service Fees (Website and Application Hosting)

Flat Website Hosting Fee:

- \$500 per month.
- EvoGov Website Management System with all content management modules.
- Mass Email System - 30,000 emails per mo. (\$1 per 1000 emails thereafter).
- Evo311 - Request Tracking Workflow System (pothole complaints and much more).
- EvoBids - Bid and RFP online bidding system.
- Unlimited support.
- Automatic application upgrades.
- Three domain name registrations (.gov domains must be paid directly from you to the .gov registrar)

Optional Enhancements

Customizable Search Engine using ElasticSearch®



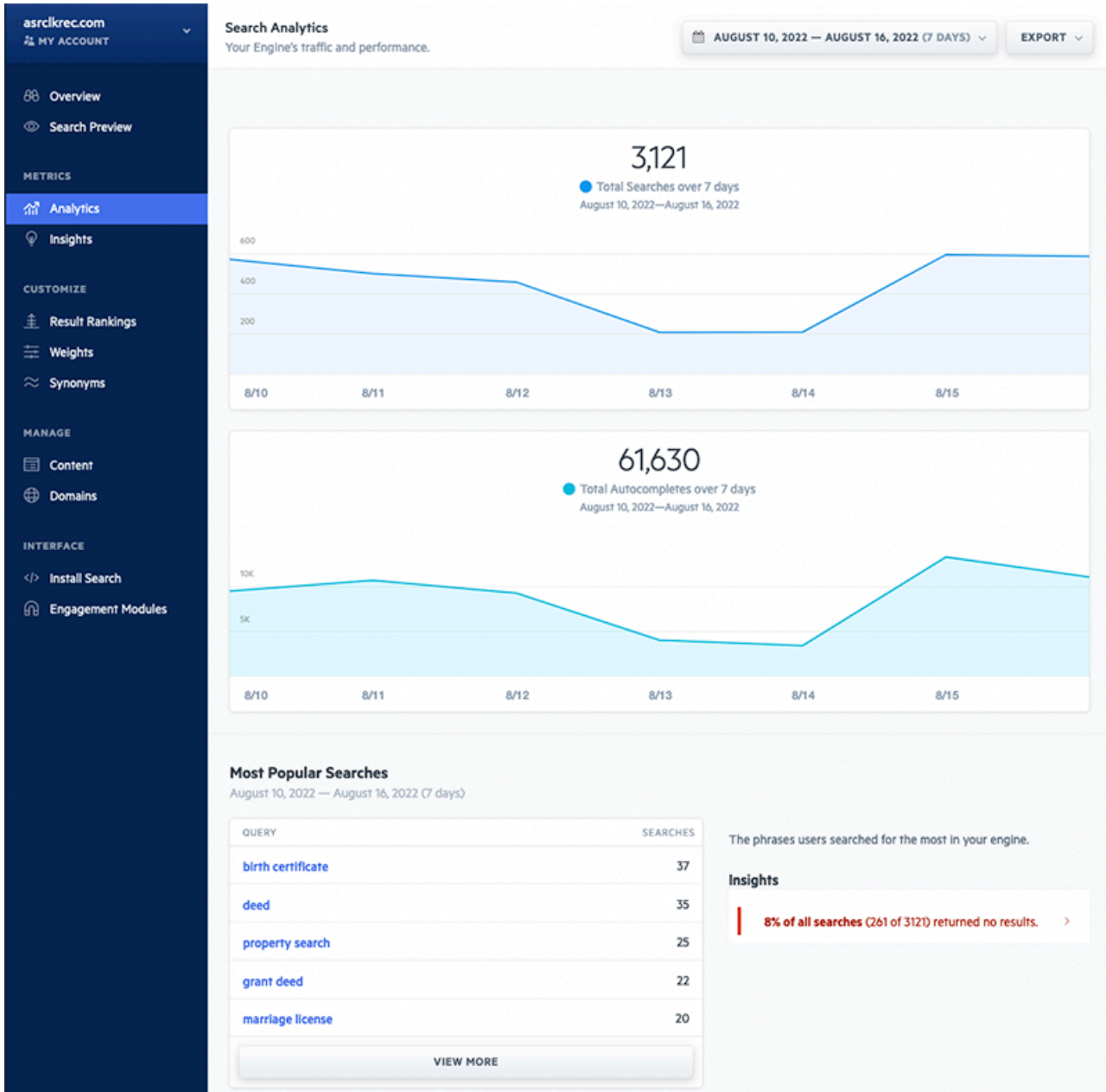
elastic

EvoGov will integrate a customizable cloud-based search engine into your website in one day, which will provide your organization with personalized analytics on how your residents use your website's search. With that information you can update your website's action links and menus to make content that people search for easier to find. The solution also includes a multi-lingual

synonym engine so that you can enter search results for terms that are searched in Spanish and other languages. The cost is very reasonable because it is cloud-based, and no other municipal website provider can provide a website search engine that is this powerful, flexible, and customizable. The cost for a very large municipal customer of ours (2 million+ population) is under \$80 per month.

Check out this custom Elastic search engine in action at www.rivcoacr.org

Sample interface for customizing your website's search engine,
and seeing real-time analytics on what your visitors are searching for:



Make your departments stand out with a CUSTOM HOME PAGE

Certain municipal departments can really benefit by having their own home page. Without their own home page, it is difficult to display video, calendars, action buttons, social media, and other meaningful content. With EvoGov, you can have ONE platform for your city's website, while serving custom home pages for specific departments, even with their own domain names.

These are great for;

- Parks and Recreation.
- Police Departments.
- Police Recruitment Sites.
- Fire Departments.
- Economic Development.
- Arenas and Facilities.

One-Time Cost: \$1500 per sub-site home page and interior page design and implementation.

Recurring Hosting Fee: NO CHARGE (content hosted and managed from your main website).

Standalone Website Option: If you would like a separate standalone website for one of your departments, we will quote that separately. Hosting and development is discounted if we build and host your main website.

Standalone Law Enforcement Websites

Law enforcement agencies need their own websites for security reasons and better integration with social media. EvoGov is building more law enforcement websites than ever before. Pricing for these is very reasonable and the pricing is listed on our website.

Summary and Next Steps

Reasons to Choose EvoGov

1. Great customer support and continued updates to our platform so your website evolves.
2. Best cost-of-ownership value in the municipal web design industry.
3. Great custom designs using the latest standards.
4. Video Editing and streaming is included.
5. 100% Uptime on Amazon Web Services (AWS).
6. No limits
 - a. Unlimited training and support now with real-time chat.
 - b. No Usage Limits (users, storage, customers, bandwidth).
 - c. Unlimited applications (calendars, news areas, slideshows, file browsers, and more).
7. Free Application Updates as long as you host with us.
8. Sub-Site options for custom department home pages. Customers use these for; Parks, Police, Fire, Economic Development, Libraries, and more!
9. Local Government specific applications are included with your hosting. These include; such as meetings and agendas, mass email, bid and RFP manager, 311 request tracking with workflow, mapping, job postings, and more!

Schedule a Demo of our CMS

If you would like to see a an optional live demo of our software, please let us know and we will schedule a web demonstration for you.

Executing Agreements with EvoGov

If the terms of this proposal are agreeable and you would like to engage with us to build your project, please let us know and we will send you our Master Services Agreement (MSA) for you to review and sign. Once we are under contract, we will schedule your kickoff meeting and send you the first development invoice to get started.

Thank You!


We appreciate the opportunity to win your business and we look forward to working with you.



Government Websites, Evolved.

Proudly serving Auburn, GA

Quote

From:
 ProudCity
info@proudcity.com (mailto:info@proudcity.com) (510) 671-0593

Quote number:	408810
To:	City of Auburn Auburn, GA
Issued:	02/20/2025
Valid until:	05/21/2025

Subscription	Unit Price	Total
ProudCity Standard Plan <ul style="list-style-type: none"> ProudCity Web (https://proudcity.com/websites) ProudCity Service Center (https://proudcity.com/proudcity-service-center) ProudCity Forms (https://proudcity.com/forms) ProudCity Documents (https://proudcity.com/documents) ProudCity Payments (https://proudcity.com/payments) ProudCity Care (https://proudcity.com/support) ProudCity Safe (https://proudcity.com/security) 	\$0.06 per resident/month 7,524 pop.* (Minimum \$480/month)	\$480 (per month)
	Subtotal	\$5,760 (per year)
Onboarding	Unit Price	Total
ProudCity Onboarding <ul style="list-style-type: none"> Personalized on-boarding (https://proudcity.com/onboarding) 	\$0.40 per resident (7,524 pop.*) (Minimum \$8,000)	\$8,000 (one time)
Totals		Total
Year One Total <ul style="list-style-type: none"> ProudCity Standard Plan: subscription ProudCity Onboarding: one-time 		\$13,760 (year one)
Ongoing Annual Subscription Total <ul style="list-style-type: none"> ProudCity Standard Plan 		\$5,760 per year (after year one)
<i>*Based on 2010 U.S. Census population data</i>		

*Based on 2010 U.S. Census population data

** Municipalities 15,000 population and below

*** Municipalities 20,000 population and below

Add-ons (optional)

<h3>Meetings*</h3>	<ul style="list-style-type: none"> • Subscription: \$600/year • Onboarding: \$500 (one-time) • Includes: ProudCity Meetings (https://proudcity.com/meetings) • * With purchase of ProudCity Standard plan
<h3>Meetings stand-alone**</h3>	<ul style="list-style-type: none"> • Subscription: \$600/year • Onboarding: \$2,000 (one-time) • Includes: ProudCity Meetings (https://proudcity.com/meetings) • ** Without purchase of ProudCity Standard plan
<h3>Search Plus</h3>	<ul style="list-style-type: none"> • Subscription: \$200/month (subscription) • Onboarding: \$500 (one-time) • Search Standard • Multi-site search • Granicus integration
<h3>Search+Docs</h3>	<ul style="list-style-type: none"> • \$100 per month (up to 200 documents) • \$150 per month (up to 600 documents) • \$300 per month (up to 1200 documents) • 1,200 or more documents (will fall into enterprise pricing) • \$100 per month add-on to increase to 50MB file upload • \$100 per month add-on to increase search index to 50MB • Search Standard • Searchable PDF content • Filtered search • Multi-site document search
<h3>Documents***</h3>	<ul style="list-style-type: none"> • Free • Unlimited files (under 25 MB per file) • Increase to 50 MB file upload - \$50/month add-on • *** With purchase of ProudCity Standard plan
<h3>Notifications</h3>	<ul style="list-style-type: none"> • Subscription: \$200/month • Onboarding: \$500 (one-time) • Subscribe to specific pages for updates (news/documents) • Unlimited pages • Updates emailed automatically • Integrates with Mailchimp, Constant Contact

Subsites	<ul style="list-style-type: none">• Subscription: \$100/month per subsite• Onboarding: \$1,500 (one-time)• Separate, standalone website(s)• Same platform/process• Discounted subscription• Administrative permissions
Payments	<ul style="list-style-type: none">• Credit card processing fee: 3% + \$0.30 per successful transaction

Auburn Proud

Welcome to the future of Auburn digital government.

ProudCity offers a fresh approach to supporting local government digital services:

- People-focused, accessible experience
- Continuous empowerment, training and support
- Network of local governments, building together
- Technology that continuously improves

ProudCity promise

We will always:

- Adhere to the highest digital government standards
- Serve you with honesty, empathy and humility

We're ready to join you and proudly serve Auburn.

Team ProudCity (<https://proudcity.com>)

About ProudCity

[ProudCity \(https://proudcity.com\)](https://proudcity.com) is a platform that makes it easy and cost-effective to launch and manage local digital government operations, including websites, meetings, online forms and payments.

ProudCity serves local governments across the United States, including townships, boroughs, cities, agencies, utilities and government-focused non-profit organizations.

Government Technology named ProudCity one of '5 to Watch' in 2016 and has been included in its esteemed GovTech 100 list of top government technology companies since 2017. ProudCity has been featured in *TechCrunch*, *Government Technology*, *StateScoop*, *NextGov*, *Government Computer News* and *Route Fifty*.

Government Technology said of ProudCity, "The future is here, and it's a lot simpler."

ProudCity was founded in 2015.

Learn more: [proudcity.com/about \(https://proudcity.com/about\)](https://proudcity.com/about)

ProudCity Network

A collaboration between ProudCity and our government partners that helps us continuously improve our platform for them and the people they serve.

Network

The ProudCity Network is made up of:

- Local governments (that ProudCity serves)
- ProudCity (design/technology experts)

Network effect

All local government digital services in the ProudCity Network continuously improve by:

- Government partners giving product feedback to ProudCity
- ProudCity building that feedback into the ProudCity Platform

Continuous improvement

Based on this collaboration, we release regularly scheduled updates that include:

- New features
- Product enhancements
- Bug fixes
- Security updates

Learn more: proudcity.com/network (<https://proudcity.com/network>)

Solutions

ProudCity makes it easy for Auburn to launch and manage your digital government services.

This includes government-focused:

- Websites (ProudCity Web (<https://proudcity.com/websites>))
- Content management (ProudCity CMS (<https://proudcity.com/cms/>))
- Documents (ProudCity Documents (<https://proudcity.com/documents>))
- Meetings (ProudCity Meetings (<https://proudcity.com/meetings/>))
- Forms (ProudCity Forms (<https://proudcity.com/forms>))
- Payments (ProudCity Payments (<https://proudcity.com/payments>))
- Security (ProudCity Safe (<https://proudcity.com/security>))
- Support (ProudCity Care (<https://proudcity.com/support>))
- Onboarding (ProudCity Onboarding (<https://proudcity.com/onboarding>))
- Marketplace (ProudCity Marketplace (<https://proudcity.com/marketplace>))

Learn more: proudcity.com/solutions (<https://proudcity.com/solutions/>)

Websites

ProudCity Web makes it easy for Auburn to launch secure, accessible websites.

Domain	<ul style="list-style-type: none"> • Custom domain mapping (ex: cityofsanrafael.org)
Accessibility	<ul style="list-style-type: none"> • WCAG 2.0 AA • Details: 'Accessibility' section below
Mobile-enabled	<ul style="list-style-type: none"> • Smartphones • Tablets • Laptops • Desktops • TVs • Kiosks
Search	<ul style="list-style-type: none"> • Predictive, type-ahead search • Search all site content • Category filters
Answers	<ul style="list-style-type: none"> • Search/category filter for FAQs
Departments	<ul style="list-style-type: none"> • Standardized department pages/subpages
Directory	<ul style="list-style-type: none"> • Agency/department, councils, staff, electeds filters • People profile pages (photo, bio, social) • Contact email, phone, address, fax
Calendar	<ul style="list-style-type: none"> • Search/filter by event type • Save to calendars (iCal, Google, Outlook, Yahoo!) • Directions • Share to social media
Social media integration	<ul style="list-style-type: none"> • Facebook • Twitter • YouTube
Search engine optimization	<ul style="list-style-type: none"> • Webmaster tools XML sitemap • Automatic sitemap.xml generation • Sitemap submitted to Google/Bing • Structured HTML mark-up
Alert bar	<ul style="list-style-type: none"> • Site-wide emergency alert bar • Color variations • Customizable, editable text area
Browser compatibility	<ul style="list-style-type: none"> • Chrome • Safari • Firefox • Bing • Tor

Learn more: proudcity.com/web (<https://proudcity.com/web/>)

Content management

ProudCity CMS lets Auburn easily manage all aspects of your website content.

Number of pages	<ul style="list-style-type: none"> • Unlimited
Licenses	<ul style="list-style-type: none"> • Unlimited
Roles/permissions	<ul style="list-style-type: none"> • Admin • Editor • Author
Publish/manage	<ul style="list-style-type: none"> • Pages • News posts • Events • Frequently asked questions • Departments • Documents • Jobs
Editors	<ul style="list-style-type: none"> • Pagebuilder (drag and drop customization) • Visual (WYSIWYG) • Text (HTML)
Design	<ul style="list-style-type: none"> • Site branding (logo/colors/fonts) • Pre-built page templates • Customized page design • Text modification (bold, italics, etc.) • 30+ drag-and-drop widgets
Navigation	<ul style="list-style-type: none"> • Menus • Breadcrumbs
Media	<ul style="list-style-type: none"> • Images (graphics/photos) • Videos • Documents (PDFs)
Embedding	<ul style="list-style-type: none"> • Documents • iFrame (audio/video/media/social media/third party)
Timing	<ul style="list-style-type: none"> • Schedule (content publish/delete dates) • Version management

Links	<ul style="list-style-type: none"> • Redirects • Broken link checker
Newsletter integration	<ul style="list-style-type: none"> • MailChimp • Constant Contact
Data	<ul style="list-style-type: none"> • 100% ownership • 100% export (content and code)
Analytics	<ul style="list-style-type: none"> • Analytics dashboard • Integrated with Google Analytics

Learn more: proudcity.com/cms (<https://proudcity.com/cms/>)

Documents

ProudCity Documents makes it easy for Auburn to publish online documents.

Files	<ul style="list-style-type: none"> • Unlimited (under 25 MB per file)
Example uses	<ul style="list-style-type: none"> • Document lists • Meetings • Agendas • Reports
Management	<ul style="list-style-type: none"> • Organize by folder
Embedding	<ul style="list-style-type: none"> • PDFs • Single/multiple pages
Search	<ul style="list-style-type: none"> • Document title search

NOTE: See Add-ons section below for ProudCity Documents and ProudCity Search+Docs add-on options and pricing.

Learn more: proudcity.com/documents (<https://proudcity.com/documents/>)

Meetings

ProudCity Meetings helps Auburn publish and manage meeting minutes, agendas and videos.

Publish	<ul style="list-style-type: none"> • Agendas • Minutes • Videos (YouTube) • Contact information
Formats	<ul style="list-style-type: none"> • Text/HTML • PDF
Design	<ul style="list-style-type: none"> • Customize council, board, etc., meetings pages • Add meetings widget to any page • List upcoming meetings • Display past meetings archive
Timestamping	<ul style="list-style-type: none"> • Bookmark timestamps in YouTube videos
Search	<ul style="list-style-type: none"> • Search meeting agendas/minutes from site search (advanced search with ProudCity Search+Docs)

NOTE: See Add-ons section below for ProudCity Meetings add-on options and pricing.

Learn more: proudcity.com/meetings (<https://proudcity.com/meetings/>)

Forms

ProudCity Forms makes it easy to create and manage secure, mobile-friendly online forms.

Number of forms	<ul style="list-style-type: none"> • Unlimited
Example uses	<ul style="list-style-type: none"> • Payments (fines, tickets) • Permits • Issue reporting • Job applications • Subscriptions (alerts, newsletters) • Public record requests
Accessibility	<ul style="list-style-type: none"> • WCAG 2.0 AA • Keyboard tabbing • Form labeling • Aria attributes

Mobile-enabled	<ul style="list-style-type: none"> • Smartphones • Tablets • Laptops • Desktops • TVs • Kiosks
Manage	<ul style="list-style-type: none"> • Add/edit/delete forms • Drag-and-drop form builder • Confirmation pages / emails • Post same form in multiple pages
Documents	<ul style="list-style-type: none"> • File uploads, attach documents to forms • Associate digital forms with print versions
Data	<ul style="list-style-type: none"> • Forms manager dashboard • Download form submissions to .xls/csv
Payments	<ul style="list-style-type: none"> • PCI compliant credit card processing
Integrations	<ul style="list-style-type: none"> • ProudCity Payments • MailChimp • ConstantContact

Learn more: proudcity.com/forms (<https://proudcity.com/forms>)

Payments

ProudCity Payments makes it easy to set up and manage Auburn web and mobile payments.

Number of payment forms	<ul style="list-style-type: none"> • Unlimited
Example uses	<ul style="list-style-type: none"> • Permits • Tickets/fines • Event registrations • Taxes
Compliance	<ul style="list-style-type: none"> • PCI compliant

Credit cards	<ul style="list-style-type: none"> • Visa • Mastercard • American Express • + more
Manage	<ul style="list-style-type: none"> • Dashboard of payments, payouts, transactions • Notifications (customized confirmation emails) • Recurring payment transactions • Issue refunds
Data	<ul style="list-style-type: none"> • Viewable/downloadable reports

Learn more: proudcity.com/payments (<https://proudcity.com/payments>)

Security

ProudCity Safe guarantees Auburn has a comprehensive approach to web security.

Encryption	<ul style="list-style-type: none"> • 100% HTTPS SSL
Up-time	<ul style="list-style-type: none"> • 99.9% monthly average
Software updates	<ul style="list-style-type: none"> • Every two weeks • Security vulnerabilities released immediately
Authentication	<ul style="list-style-type: none"> • Secure user storage authentication
Back-up / recovery	<ul style="list-style-type: none"> • Daily database/files back-ups stored in secondary data center for one week • Weekly back-ups (every Sunday - stored for five weeks) • Manual back-ups via customer support ticket
Monitoring	<ul style="list-style-type: none"> • Third-party monitoring (pings website up-time every five minutes with a 30-second threshold) • Continuous monitoring for vulnerabilities (code, administrator access, backup verification)
DDOS	<ul style="list-style-type: none"> • Distributed denial-of-service protection
Hot fixes	<ul style="list-style-type: none"> • Serious vulnerabilities released immediately

[Learn more: proudcity.com/security \(https://proudcity.com/security\)](https://proudcity.com/security)

Support

ProudCity Care ensures Auburn gets the customer support you need.

Documentation	<ul style="list-style-type: none"> • 24/7 public knowledge base • Help videos • Documentation (help.proudcity.com (https://help.proudcity.com)) • Self-service guides (help.proudcity.com/guides (https://help.proudcity.com/guides)) • Frequently asked questions
Ticketing	<ul style="list-style-type: none"> • U.S. based • Monday-Friday (within 24 hours) • Weekends/holidays (within 48-hours)
Emergency	<ul style="list-style-type: none"> • Expedited

[Learn more: proudcity.com/support \(https://proudcity.com/support\)](https://proudcity.com/support)

Onboarding

ProudCity Onboarding streamlines Auburn new website launch.

Includes	<ul style="list-style-type: none"> • Digital government training for all technology backgrounds • Accessibility best practices training • Open culture coaching/mentorship • Project management, launch support • ProudCity platform training • Hands-on, collaborative customization
Training	<ul style="list-style-type: none"> • 24 hours of experienced based training sessions
Timeline	<ul style="list-style-type: none"> • Within 90 days, you will launch your new website. • By Day 30: Be trained on the basics and ready to experiment and test new ideas. • By Day 60: Be fully trained and ready for public feedback on your test website. • By Day 90: Confidently launch your new live website. • After 90 days: You're fully onboarded and get ticketing support and product upgrades.

[Learn more: proudcity.com/onboarding \(https://proudcity.com/onboarding\)](https://proudcity.com/onboarding)

Accessibility

Conformance	<ul style="list-style-type: none"> • WCAG 2.0 AA • ProudCity Voluntary Product Accessibility Template (https://proudcity.com/conformance)
Statement	<ul style="list-style-type: none"> • ProudCity accessibility statement (https://proudcity.com/accessibility-statement)
Tools	<ul style="list-style-type: none"> • ProudCity Accessibility Checker (PAC)
Content	<ul style="list-style-type: none"> • Skip links to primary page elements, website sitemap • Keyboard tabbing • Text resizing • Required image "alt" tags • Forms labeling, aria attributes • Semantic markup and aria descriptors on UI components (icons, etc.)
Testing	<ul style="list-style-type: none"> • Pa11y • Web Accessibility Evaluation (WAVE)
Contact	<ul style="list-style-type: none"> • accessibility@proudcity.com (mailto:accessibility@proudcity.com)

Learn more: proudcity.com/accessibility (<https://proudcity.com/accessibility>)

Technical specifications

ProudCity is powered by modern, open technologies.

Hosting	<ul style="list-style-type: none"> • Google Cloud • Kubernetes • Docker
Infrastructure	<ul style="list-style-type: none"> • Linux • Apache • MySQL • PHP
Encryption	<ul style="list-style-type: none"> • Let's Encrypt

Authentication	<ul style="list-style-type: none">• Auth0
Search	<ul style="list-style-type: none">• Elasticsearch
Front-end	<ul style="list-style-type: none">• Bootstrap• Font Awesome
Content management	<ul style="list-style-type: none">• WordPress
Data	<ul style="list-style-type: none">• WordPress REST API
License	<ul style="list-style-type: none">• GNU Affero GPL license, version 3

Learn more: proudcity.com/tech (<https://proudcity.com/tech>)

Renewals / cancellations

- Monthly/annual billing options, automatically renewed.
- Subscriptions/add-ons can be canceled any time.

Contact

- Phone: (510) 671-0593
- Email: info@proudcity.com (<mailto:info@proudcity.com>)
- Web: proudcity.com/contact (<https://proudcity.com/contact>)

References

Contact information available upon request. Email info@proudcity.com (<mailto:info@proudcity.com>).



MAYOR
Rick E. Roquemore

CITY ADMINISTRATOR
Michael E. Parks

CITY COUNCIL
Robert L. Vogel III
Taylor J. Sisk
Jamie L. Bradley
Joshua Rowan

AGENDA ITEM: 5

TO: Mayor and Council

FM: Michael Parks
City Administrator

DATE: February 27, 2025

PURPOSE: To approve the Sanitary Sewer Capacity Fees Ordinance for the City of Auburn.

BACKGROUND: The city has invested in improving the sanitary sewer system within the City limits by participating with private developers in pump station and sewer line improvements. In exchange for the City's investment, it obtained the right to allocate and sell part of the capacity created. The proposed ordinance clarifies the fees due for such capacity and the timing of payment.

RECOMMENDATION: To approve Ordinance 25-002 as presented by staff.

FUNDING: N/A

ORDINANCE NO. 25-002

**AN ORDINANCE TO AMEND
THE CITY DEVELOPMENT REGULATIONS
TO PROVIDE FOR SANITARY SEWER CAPACITY FEES**

WHEREAS, the City has entered into an Agreement with Barrow County under which the City controls certain limited sanitary sewer capacity in and around the City limits; and

WHEREAS, the City has been authorized by virtue of its Agreement to collect a Sanitary Sewer Capacity fee to recover the City's initial investment in infrastructure improvements as it allocates the capacity available; and

WHEREAS, it is in the best interest of the health, safety and welfare of the citizens of the City to adopt this Ordinance to provide for the collection of those fees and the assignment of Sanitary Sewer Capacity allocated to the City;

NOW, THEREFORE, THE COUNCIL OF THE CITY OF AUBURN HEREBY ORDAINS that the following Section 16.58 Sanitary Sewer Capacity Fees is adopted as follows:

Section 16.58.010 The City Administrator and the Director of Public Works is authorized to assign and allocate Sanitary Sewer Capacity Fees upon the payment of the sum of \$4,500.00 per equivalent residential unit (ERU) to the City for sanitary sewer located within the City limits and allocated to the City. No permits for development shall be issued until the sewer usage fee is paid by the developer or applicant.

This Ordinance shall be effective immediately upon its adoption by the Council. All other and further Ordinances and parts of Ordinances shall remain in full force and effect.

If any portion of this Ordinance is determined by a Court of competent jurisdiction to be invalid or unenforceable, the rest and remainder of this Ordinance shall continue in full force and effect.

SO ORDAINED, this ____ day of _____, 2025.

Rick Roquemoire, Mayor

Taylor Sisk, Council Member

Robert L. Vogel, III Council Member

Jamie Bradley, Council Member

Josh Rowan, Council Member

ATTEST:

Joyce Brown, City Clerk

DRAFT



MAYOR
Rick E. Roquemore

CITY ADMINISTRATOR
Michael E. Parks

CITY COUNCIL
Robert L. Vogel III
Taylor J. Sisk
Jamie L. Bradley
Joshua Rowan

AGENDA ITEM: 6

TO: Mayor and Council

FM: Jack Wilson
City Administrator

DATE: February 27, 2025

PURPOSE: INTENT TO OPT OUT OF HOMESTEAD EXEMPTION

BACKGROUND: The City Council City of Auburn intends to opt out of the statewide adjusted base year ad valorem homestead exemption for the City of Auburn, Georgia. All concerned citizens are invited to the public hearing on this matter to be held at City Hall, 1 Auburn Way, Auburn, Georgia 30011 on January 9, 2025, at 6:00 p.m. Times and places of additional public hearings on this matter are at City Hall, 1 Auburn Way, Auburn, Georgia 30011 on January 23, 2025, at 6:00 p.m. and on February 13, 2025, at 6:00 p.m.

RECOMMENDATION: Staff recommend opting out of the homestead exemption PURSUANT TO O.C.G.A. § 48-5-44.2.

FUNDING: N/A

RESOLUTION NO. 01-025

A RESOLUTION BY THE CITY OF AUBURN, GEORGIA TO OPT OUT OF THE HOMESTEAD EXEMPTION PURSUANT TO O.C.G.A. § 48-5-44.2

WHEREAS, O.C.G.A. § 48-5-44.2, effective January 1, 2025, creates a statewide homestead exemption from ad valorem taxes levied by, for, or on behalf of the state or any county, consolidated government, municipality, or local school district in this state; and

WHEREAS, more specifically, O.C.G.A. § 48-5-44.2(i) authorizes the governing authority of any county, consolidated government, municipality, or school district to opt out of the homestead exemption otherwise granted with respect to such political subdivision through certain procedures and the adoption of a resolution by March 1, 2025; and

WHEREAS, the City of Auburn, Georgia desires to opt out of the homestead exemption otherwise granted; and

WHEREAS, the City of Auburn, Georgia has complied with the required procedures pursuant to O.C.G.A. § 48-5-44.2(i), including but not limited to, holding at least three public meetings on the intent to opt out and placing the required advertisement in a newspaper of general circulation and on its website as required.

NOW, THEREFORE, THE COUNCIL OF THE CITY OF AUBURN, GEORGIA HEREBY RESOLVES that the City hereby opts out of the homestead exemption otherwise granted by O.C.G.A. § 48-5-44.2.

BE IT FURTHER RESOLVED, that this Resolution shall become effective immediately upon its approval by the City Council of the City of Auburn, Georgia.

BE IT FURTHER RESOLVED, that the City Clerk and City Administrator is hereby directed to provide a certified copy of this Resolution to the Georgia Secretary of State no later than March 1, 2025.

SO RESOLVED AND ADOPTED this _____ of February , 2025.

Mayor Richard E. Roquemore

Jamie L. Bradley, Council Member

Robert L. Vogel III, Council Member

Taylor J. Sisk, Council Member

Joshua Rowan, Council Member

Attest:

Brooke Haney, City Clerk



MAYOR
Rick E. Roquemore

CITY ADMINISTRATOR
Michael E. Parks

CITY COUNCIL
Robert L. Vogel III
Taylor J. Sisk
Jamie L. Bradley
Joshua Rowan

AGENDA ITEM: 7

TO: Mayor and Council

FM: Michael Parks
City Administrator

DATE: February 27, 2025

PURPOSE: To amend the City Charter Section 5.16, revising the terms of office for Mayor and Council.

BACKGROUND: Commencing with the election after the start of the term of Council beginning January 1, 2026, and thereafter, no Council member elected or qualified for three consecutive terms shall be eligible for the next succeeding term based upon previous elective service.

Commencing with the election after the start of the term of Council beginning January 1, 2026, and thereafter, no Mayor elected or qualified for three consecutive terms shall be eligible for the next succeeding term based upon previous elective service. The limitation of two consecutive terms shall not overlap or run concurrent between being a Council member position and a Mayor as the term limit period is to the particular elected position and are not to be combined.

RECOMMENDATION: To approve the City Charter Section 5.16 as presented by staff.

FUNDING: N/A

ORDINANCE NO. 25-003

**AN ORDINANCE TO AMEND
THE CITY OF AUBURN CHARTER
SECTION 5.16 TERMS OF OFFICE**

**AN ORDINANCE TO AMEND THE CITY OF AUBURN CHARTER
ORIGINALLY APPROVED MARCH 14, 1949 (GA.L 1949, P. 807) AS AMENDED,
TO REPEAL CONFLICTING LAWS AND FOR OTHER PURPOSES**

WHEREAS, the City has reviewed its Charter provisions relating to the election and service of the Mayor and City Council members and determined that it is in the best interest of the health, safety and welfare of the citizens of the City to revise the terms of office for which the Mayor and City Council members may be elected;

NOW THEREFORE, THE COUNCIL OF THE CITY OF AUBURN HEREBY ORDAINS that the City Charter be amended as follows:

1.

The following Section 5.16--Terms of Office is adopted as follows:

Section 5.16 Terms of Office

Commencing with the election after the start of the term of Council beginning January 1, 2026, and thereafter, no Council member elected or qualified for three consecutive terms shall be eligible for the next succeeding term based upon previous elective service.

Commencing with the election after the start of the term of Council beginning January 1, 2026 and thereafter, no Mayor elected or qualified for three consecutive terms shall be eligible for the next succeeding term based upon previous elective service. The limitation of two consecutive terms shall not overlap or run concurrent between being a Council member position and a Mayor as the term limit period is to the particular elected position and are not to be combined.

2.

In the event any Court of competent jurisdiction determines that any of the foregoing amendments are unconstitutional or otherwise illegal, such rulings shall not impair the validity of the rest and remainder of this Charter.

3.

All laws and parts of laws in conflict with this Ordinance are hereby repealed.

4.

This Amendment has been adopted at two regular consecutive meetings, pursuant to O.C.G.A. § 36-35-3(b).

5.

This Amendment shall be effective commencing with the election after the start of the Council term beginning January 1, 2026.

IT IS SO ORDAINED this ___ day of _____, 2025.

Richard E. Roquemore, Mayor

Robert L. Vogel, III, Council Member

Jamie L. Bradley, Council Member

Taylor J. Sisk, Council Member

Joshua Rowan, Council Member

ATTEST:

Brooke Haney, City Clerk